



**HARBORNE**  
**ACADEMY**  
ASPIRE.**BELIEVE**.ACHIEVE

# **Admissions Policy**

## **Admissions Policy**

Students are admitted to Harborne Academy each year with regard to Birmingham Education Authority's policy up to the standard limit of 120 places.

### **Criteria for Admissions**

1. Students who are looked after by the Local Authority (Children in Public Care); who will be guaranteed a place at their nearest community school if it is not possible to meet any of their preferences.
2. Students who have elder brothers and sisters who will still be in attendance at the school in September of the current academic year.
3. Students who live nearest the school by straight line measurement.

Within each of these categories, priority is given to those who live nearest the school, calculated on the basis of a straight-line measurement between home and school.

Children with a statement of special educational needs/EHC Plan

Any child with a statement of special educational needs/Education Health and Care Plan is required to be admitted to the academy that is named in the statement/plan. This gives such children overall priority for admission to the named academy. This is not an oversubscription criterion.

### **Siblings**

Siblings (brothers or sisters) are considered to be those children who live at the same address and either: i. have one or both natural parents in common; or ii. are related by a parent's marriage; or iii. are adopted or fostered by a common parent. Unrelated children living at the same address, whose parents are living as partners, are also considered to be siblings.

Children not adopted or fostered or related by a parent's marriage or with one natural parent in common, who are brought together as a family by a same sex civil partnership and who are living at the same address, are also considered to be siblings.

### **Distance**

Distances are calculated on the basis of a straight-line measurement between the applicant's home address and the front gates of the school. The Local Authority uses a computerised system, which measures all distances in metres. Ordnance Survey supply the coordinates that are used to plot an applicant's home address and the address of the school.

### **Shared Responsibility**

Where parents have shared responsibility for a child, and the child lives with both parents for part of the week, then the main residence will be determined as the address where the child lives the majority of the week. Parents may be requested to supply documentary evidence to support the address used.

### **Final Qualifier**

In a very small number of cases it may not be possible to decide between the applications of those pupils who are the final qualifiers for a place, when applying the published admission criteria.

For example, this may occur when children in the same year group live at the same address, or where there are twins, or if the distance between the home and school is exactly the same, for example,

blocks of flats. If there is no other way of separating the application according to the admissions criteria and to admit both or all of the children would cause the Published Admission Number for the child's year group to be exceeded, the Local Authority will use a computerised system to randomly select the child to be offered the final place.

In the event of this occurring with twins or other multiple birth applicants, schools will be asked to admit over their Published Admission Number to accommodate the pupils.

### **Waiting Lists**

Waiting lists will not be fixed following the offer of places. They are subject to change. This means that a child's waiting list position during the year could go up or down. Any applicants will be added to the Academy's list in accordance with the order of priority for offering places. Waiting lists will be maintained until the end of each academic year.

### **Appeals**

Appeals are administered by the Local Authority for this Academy. Parents who wish to appeal against the decision to refuse their child admission should contact the School Admissions and Pupil Placements Service on 0121 303 1888 to request an appeal form. Appeals will be heard by an independent panel.

### **In Year Applications**

Applications made outside the normal admissions round (in-year admissions) should be made directly to the school. Parents/carers can apply for a place for their child at any time and to any school.

On receipt of an in-year application, the school will notify the local authority of both the application and its outcome, to allow the local authority to keep up to date with figures on the availability of school places in Birmingham.

### **Visits to School**

Prospective parents are welcome to visit the school at any time during the school day by appointment. Open Morning events for prospective parents are held in the Autumn Term.

<https://www.birmingham.gov.uk/schooladmissions>