

Remote education provision: information for parents

This information is intended to provide clarity and transparency to pupils and parents or carers about what to expect from remote education where national or local restrictions require entire cohorts (or bubbles) to remain at home.

For details of what to expect where individual pupils are self-isolating, please see the final section of this page.

The remote curriculum: what is taught to pupils at home

A student's first day or two of being educated remotely might look different from our standard approach, while we take all necessary actions to prepare for a longer period of remote teaching.

What should my child expect from immediate remote education in the first day or two of pupils being sent home?

Day 1: Teachers will set an assignment on Microsoft Teams. Assignments will be set based on their timetable.

Day 2: Where possible, teachers will start delivering Live Lessons (Live lessons are those where a teacher is online in real time) on Microsoft Teams. If a Live Lesson is not possible an assignment will be set in place

Following the first few days of remote education, will my child be taught broadly the same curriculum as they would if they were in school?

- We teach the same curriculum remotely as we do in school.
- We teach the same curriculum remotely as we do in school wherever possible and appropriate. However, we have needed to make some adaptations in some subjects. For example, KS3 PE lessons (and some KS4 PE lessons) will primarily be a range of assignments aimed at encouraging students to stay healthy during their remote education.

Remote teaching and study time each day

How long can I expect work set by the school to take my child each day?

We expect that remote education (including remote teaching and independent work) will take pupils broadly the following number of hours each day:

Key Stage 3 and 4	<p>To keep consistent and maintain the normal routine students will follow their regular timetable:</p> <p>Year 7-9: Monday 6 hours. Tuesday to Friday 5 hours.</p> <p>Years 10 and 11: Monday and Tuesday 6 hours. Wednesday to Friday 5 hours.</p> <p>As some lessons are double. It can mean that students are in fewer lessons each day.</p>
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Accessing remote education

How will my child access any online remote education you are providing?

Students are expected to access lesson through their Microsoft 360 Accounts.

If my child does not have digital or online access at home, how will you support them to access remote education?

We recognise that some pupils may not have suitable online access at home. We take the following approaches to support those pupils to access remote education:

- Harborne Academy will endeavour to support students that require help in accessing a laptop. This may be through lending a laptop, a dongle to access the internet or applying for extra mobile phone data. Parents are encouraged to contact enquiries@harborneacademy.co.uk to find out more.
- Where students are waiting for an electronic device to access the internet. Resource packs will be printed to ensure the students are able to continue working on their work so that they do not fall behind. Parents must contact enquiries@harborneacademy.co.uk to request paper work.
- Students that do not have online access are asked to keep hold of their work and liaise with Pastoral Leaders to arrange work being sent back to the Academy for marking.

How will my child be taught remotely?

We use a combination of the following approaches to teach pupils remotely:

Some examples of remote teaching approaches:

- Live teaching (online lessons) through Microsoft Teams.
- Recorded teaching (e.g. Oak National Academy lessons, video/audio recordings made by teachers)
- Printed paper packs produced by teachers (e.g. workbooks, worksheets)
- Textbooks and reading books pupils have at home
- Commercially available websites supporting the teaching of specific subjects or areas, including video clips or sequences
- Occasional long-term project work and/or internet research activities

Engagement and feedback

What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?

- Students are expected to sign in to Form Time at 8:35am every morning. Lesson 1 starts at 9:00am.
- Parents are asked to ensure that their children get enough sleep and are up in time for Form Time.
- Parents are encouraged to check that their children are accessing their lessons. If they are not at home, they can ask to view the work that they submitted for the day when they get home
- Parents can contact enquiries@harborneacademy.co.uk if they or their children require any assistance.

How will you check whether my child is engaging with their work and how will I be informed if there are concerns?

- All teachers take a register every live lesson. If an assignment has been set instead of a live lesson, the register will be based on students that have viewed and handed in the set work.
- Student Managers will inform parents by text and/or phone call of students that are not accessing lessons.
- Subject teachers will inform parents by text and/or phone call if there are any causes of concern. This can include lack of work completed or participation in lessons.

How will you assess my child's work and progress?

Feedback can take many forms and may not always mean extensive written comments for individual children. For example, whole-class feedback or quizzes marked automatically via digital platforms are also valid and effective methods, amongst many others. Our approach to feeding back on pupil work is as follows:

Every Half term students will:

- Complete one self-assessed piece of work. Teachers will go through the answers with the students live once they have been given the time to complete the work.
- Be tested on key Definitions. Teachers will assess understanding of the topics keywords through day to day lessons, a quiz and/ or through a live test.
- Complete an extended piece of work. Students will hand this in through Microsoft Teams for the teacher to mark.
- Complete an end of term assessment. This can be a standard assessment send though assignments of a range of quizzes via a range of digital platforms e.g. GCSE Pod.

Additional support for pupils with particular needs

How will you work with me to help my child who needs additional support from adults at home to access remote education?

We recognise that some pupils, for example some pupils with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those pupils in the following ways:

- Pupils with an EHCP and higher risk SEN pupils are invited into school during lockdown and this is embedded with whole staff knowledge and pastoral conversations outside the SEND Team.
- SEND Team act as Key Workers in communicating with most vulnerable EHCP pupils and high end SEN pupils.
- SEND Team to liaise with PLs and mentors to ensure communication home established needs are met additional to non SEND pupil as would happen in school.
- MFE continues to liaise with outside agencies of PSS, PDSS, Ed Psych and CAT. Information is shared with parents.
- EHCP reviews to be completed remotely where possible through Teams. Transition reviews for Year 11 pupils and Preparing Children for Adulthood

Remote education for self-isolating pupils

Where individual pupils need to self-isolate but the majority of their peer group remains in school, how remote education is provided will likely differ from the approach for whole groups. This is due to the challenges of teaching pupils both at home and in school.

If my child is not in school because they are self-isolating, how will their remote education differ from the approaches described above?

Students will be set the same lesson that their class teacher is delivering in class via Microsoft Teams.

Subject teachers will monitor their work on Microsoft Teams and provide feedback.

The Student Manager and / or Pastoral Leader will contact home weekly for a safe and well check.